

**North Shore Chamber of Commerce's
8th Annual Haleiwa Town Christmas Parade
Rules, Regulations and Registration Procedures**

Parade Date: December 12th, 2008

Assembly Line-up: 5:00 pm at Weed Circle

1. Please complete the Application Form and give specific details about your entry. On the back, the release of liability must be signed. Please include check or money order made out to the North Shore Chamber of Commerce with your application.
2. Please send entry form, release of liability and payment to our office no later than **5pm December 8th**. We cannot process your entry until we receive everything. Office hours are Monday through Friday 1 to 5 pm at the Haleiwa Gym across from the post office.
3. Each entry **must** be decorated in a Christmas theme and identified by a banner or sign. For marching units such as scouts, AYSO, etc., marchers should be in full uniform.
4. **Only one Santa Claus** is allowed and he will be at the end of the parade.
5. A representative **MUST** attend a **MANDATORY SAFETY MEETING on Tuesday, December 9th 7 pm in Cottage #2 in back of the Haleiwa Gym**. At the meeting, the representative will receive your lineup information and formation details.
6. Cancellation notices must be received by our office no later than **December 8th at 5pm**.
7. This year's theme is to be determined and you'll be notified soon. Please do your best to showcase what is special about the North Shore with your choice of décor, music, or decorated floats. Everyone should look their best and lots of lights and music should be used.
8. While we would like to accommodate as many participants as possible, we need to be attentive to the duration and length of the parade. **Safety is foremost.**
9. Children 12 years old and under should ride in a decorated vehicle or float unless they are in a marching unit. No one will get on or off an entry once parade has started.
10. No handouts, flyer, brochures, or advertisements, toys, prizes, etc. are allowed for distribution along or during the parade route. **For the safety of the spectators, absolutely no candy may be thrown during the parade. Candy may be handed out by attendants walking in the parade and will be handed out from the Santa float.** Failure to comply with this rule, will result in the business or organization being prohibited from future participation in parades and/or will result in being billed for clean-up.
11. Car/motorbike clubs are limited to 10 vehicles and must decorate them and put lights on them.
12. Horse units are required to clean up any animal waste.